

PRIVACY STATEMENT ON THE PROCESSING OF PERSONAL DATA

RTC Teknoloji Anonim Şirketi ” (resident at KÜÇÜKBAKKALKÖY MAH. DEFNE SK. FLORA RESIDENCE BLOK NO:1 İÇ KAPI NO:176 ATAŞEHİR/İSTANBUL) within the scope of Law on the Protection of Personal Data numbered 6698 (“LPPD”), have the following explanations regarding the processing of your personal data in order to fulfill the obligation to inform arising from the Article 10 of the LPPD.

The Manner in Which Personal Data is Collected and its Legal Rationale

RTC Company collects personal data from website visitors who request a demo of RTC products directly from who via an online platform in electronic or written form.; visitors to our website, individuals who request information, prospective customers, and event attendees. The company then processes this data for the purposes stated below.

Your personal data is processed to fulfill the legal obligations of the data controller, for the necessity for the establishment and performance of a contract between you and RTC, to fulfill our legal obligations, to establish, defend and protect its rights based on legal reasons and having your explicit consent.

Data Categories and Sample Data Types

- **Identity Information**

Visitor’s ID information: Name-Surname

Visitor’s Employment Details: Company

- **Contact Information:** Business E-mail Address, Phone
- **Process Security information:** Internet Traffic/Log Records

Scope, Purpose and Legal Reason for the Processing of Your Personal Data

- Answering your demand;
- Presenting our products and/or services and executing sales processes;
- Execution of product and/or service procurement processes;
- Informing you about tax regulations, our products or services, changes, campaigns, and promotions, articles, reports and whitepapers.;
- Inviting you to our webinar and events.;
- Training about our products and services;
- Execution of customer relations processes
- Providing call center and remote support.;
- Offering product demos;
- Marketing and advertising activities.;
- Planning visitor's access to information.;

- Informing authorized personnel and entities;
- Managing relations with business partners and providers;
- Ensuring physical location safety;
- Information security processes;
- Social responsibility and civil society activities;

Transfer of Personal Data

When transferring your personal data to third parties, compliance with the rules specified in Article 8 of the Law is ensured. Your personal data will be transferred to the following parties,

- Customer Resource Management (“CRM”) providers Hubspot and Brevo
- Data hosting services providers, GoDaddy
- To our group companies to fulfill our requirements and legal obligations within the scope of relevant laws and regulations, to carry out business, and to implement company policies,
- Companies We Receive Support and Service From to carry out the processes of procurement of services from third parties,
- Google Analytics to receive the analysis service regarding the use of our website,
- Authorized Persons, Institutions or Organizations, (Fulfillment of our legal obligations in cases where authorized institutions or organizations make a request from our Company or where it is foreseen that we notify these institutions)
- Judicial and Administrative Authorities, (Fulfillment of judicial and administrative follow-up procedures and dispute resolutions)

Legal Grounds of processing personal data

Your data is collected in written and in electronic environment during the establishment of your legal relation with RTC Suite and the term of such relation from you, our suppliers, business partners and also legal authorities through communication channels and established on our website ,agreements and electronic mail instruments.

Your personal data collected with this way is processed on the basis of legal compliance reasons specified in the articles 5,8 and 9 of the Law on the Protection of Personal Data listed below :

- Having explicit consent
- Clearly laid in the Laws
- Provided that it is related to a contract which is necessary to process the personal data
- Data processing is mandatory establishment , exercise or protection of a right
- Compulsory for RTC Suite to fulfill its legal obligation
- When data processing is mandatory for the legitimate interests of Data Controller considering that it does not harm the fundamental rights and freedoms of the data subject.

Your Rights In Accordance With Article 11 of the LPPD

In line with the Communiqué on Procedures and Principles of Applying to Data Controllers, you, as the data subject, can contact us via the kvkk@rtcsuite.com email address or [the form](https://rtcsuite.com/wp-content/uploads/2023/11/kvkk-basvuru-formu_RTC.pdf) at www.rtcsuite.com (https://rtcsuite.com/wp-content/uploads/2023/11/kvkk-basvuru-formu_RTC.pdf) to exercise your rights under Article 11 of the Law. These rights include:

- Learning if your personal data is processed,
- Requesting further information on the processing,
- Understanding the purpose and checking if used aptly,
- Knowing to whom your data is transferred or disclosed within the country or abroad
- Requesting rectification of inaccurate data, that is incomplete or inaccurate and to request notifying the third persons to whom your personal data is disclosed about the rectification process
- Requesting data erasure or destruction,
- Notification of operations to third parties regarding data transfer,
- Objecting to unfavorable results of automated data processing,
- Seeking compensation for unlawful data processing damage

If you wish to exercise any of the above rights, please contact us. RTC Teknoloji A.Ş. as a data controller, is responsible for fulfilling these rights. Requests concerning using the rights laid out above must be submitted in writing, or electronically using the Application form at https://rtcsuite.com/wp-content/uploads/2023/11/kvkk-basvuru-formu_RTC.pdf or defined in Electronic Signature Law No. 5070 with safe electronic signature or via the e-mail address (kvkk@rtcsuite.com) communicated to the data controller by electronic signature.

Data Controller:

RTC Teknoloji Anonim Şirketi

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